

TRIPURA STATE COUNCIL FOR SCIENCE & TECHNOLOGY
GURKHABASTI, AGARTALA

No.F.9(95)/TSCST/4300

Date: Agartala, the September 01, 2014

SHORT NOTICE QUOTATION

The undersigned on behalf of the Tripura State Council for Science & Technology invites separate sealed quotations in plain paper from bonafide eligible and experienced Contractors/ Agency/ Syndicates for the following:

Sl. No.	Name of work	Estimated Cost	Earnest Money	Last date of Collection of tender form	Period of completion
				Last date of submission of tender	
1	Decoration of existing stage of Auditorium of MTB Girls School (30' x20'), decoration of Gate and providing furniture on rent/complete for State Science Fair 2014 at the Maharani Tulsibati H.S. (+2 stage) Girls school) ground/exhibition area.	Rs.77,800/-	Rs.1,500/-	04.09.2014	4 days from issue of order or 10 th September 2014 whichever is earlier.

The tender documents consisting of specification, terms and conditions of contact etc. can be obtained from office Tripura State Council for Science & Technology on all working days during office hour. Attested copy of at least three work completion certificates of similar works and PAN card are required for collection of form. Tender will be open on 04/09/14 at 4:15 p.m. in the presence of Contractors/ representatives.

Specification:

1. Decoration of existing stage and with lettering and suitable design and sketch should be submitted accordingly. The lettering should be collected from the Convener of decoration sub committee.
2. Decoration of existing gate with suitable design.
3. Provision of good quality complete public address system including all accessories for conducting cultural programmes like mixer board with equalizer, four high power speaker boxes, two monitor speaker boxes with separate amplifier, ten microphone, three cordless microphone, two collar microphones, separate cords for connecting Guitar, Key board & Octapad with extension cords etc.
4. Provision of mineral drinking water for 300 litt.per/day for four days (from September 12 to September 15, 2014) with disposal glass (Paper) 500 Nos. /day in the Stage & Exhibition stall area.

5. Provision of good quality red carpet on the stage as per direction of the Convener of decoration sub committee.
6. Provision of proper decorative lighting of stage.
7. Providing and arranging properly 200 (two hundred) good quality plastic chairs to the stage area on September 12 to 15, 2014, 300 (three hundred) nos. good quality plastic chairs to the exhibition hall & office room from September 11 to 15, 2014.
8. Providing and arranging properly 150 nos. wooden/Plastic table(Size 4'(H)x3'(W)x3'(L)) in the exhibition hall, Office room and stage etc. as per direction of the Convener of decoration Sub-committee.
9. Providing and arranging properly 10 (ten) good quality VIP sofa sets of uniform & pleasing colour with white Towel with corresponding Table on the stage & flower base.
10. Providing and arranging properly 12 (twelve) nos. good quality VIP Chairs with corresponding table in the Mela Office room with good quality white towels for chairs and table with flower base.
11. Decoration with flower pots (100nos.approx) in between stage and VIP sofa (space in between two front steps as per direction of the Convenor of decoration Sub-committee.
12. Providing and arranging properly 150 nos. Flags in the mela ground as per direction of the Convener of decoration Sub-committee.
13. Providing and arranging of 600 sq.ft carpet on the stage.
14. Decoration of Existing gate & providing Podium-1 Pradip -1(Lamp), Glass with cover-7 Nos., Tea table-4 Nos. on the stage.

GENERAL TERM & CONDITIONS OF CONTRACT:

1. Tender super-scribed as TENDER FOR SCIENCE FAIR-2014 with earnest money in the form of deposit at call/demand draft drawn in favour of **Senior Scientific Officer, Tripura State Council for Science and Technology payable at Agartala** will be received under register post or should be dropped to the tender boxes kept at the Council Office on or before stipulated date. Council will not be responsible for any postal delay. The last date of receiving tender is on September 4, 2014 up to 4:00 PM and tender will be opened on September 4, 2014, at 4.15 p.m. contractors or his authorized representative is invited.
2. All arrangement and inputs used for the Fair will be of 4(four) days i.e. from September 12 to 15, 2014 and the rates quoted should be for four days.
3. The agency will be responsible for transportation of the materials to and from the fairground including complete arrangement. The committee will accept only in completed form.
4. The rate should be quoted early in figure and words. All correction to rates and amounts in the quotation shall be initiated by the contractor. Every page including the blank pages of the quotation shall be signed by the contractor.
5. The rate quoted by the tenderer shall be firm and fixed for the entire period of completion and till handling over the work. No revision to rates or any escalation shall be allowed on account of any increase in price of materials, labour etc.
6. Letters etc. found in the tender box raising or lowering the quoted rates or dealing with any other point in connection with the tender shall not be considered.
7. Earnest money of the unsuccessful tender will be refunded on finalization of tender or on expiry of validity which ever is later.
8. In the event of the backing out by any tenderer before finalization of the tender within the validity period, or non execution of the work the earnest money deposited by such tenderer with the tender

shall be forfeited in full. Such performance shall be taken in to record and will be debarred at from dropping tender in future.

9. Income tax and sale tax will be deducted from the bill of the contractor at the prevailing rates. Photo copy of the PAN card should be enclosed.
10. Sale tax, any other tax, duties, royalties etc. On materials and work in respect of this contract shall be payable by the contractor and council will not entertain any claim whatsoever in this respect.
11. All tools, wood, cloth, bamboo etc. and implements required for the work will have to be arranged by the contractor on his own cost.
12. The contractor shall read the specification carefully before submitting the tender and should satisfy themselves by actual visit of the site of the work, and tenderer submitting tender shall be demanded to have done so. No claim on the above account will be entertained afterwards.
13. It is mandatory for the contractors to provide the safety equipment and gadgets to its all workers engaged in the execution of the work while working. In case of any accident to the labour etc the contractor will be solely responsible for compensation and the Council authority will not have any liability for it.
14. The agency will be responsible for watch and ward of the fair ground, safety of the materials and fooding and lodging deployed.
15. The scope of the work covered in this tender shall be as per specification instruction, order issued to the contractor from time to time during the pendency of the work. Payment will be released only after necessary certification by the committee for completion of the work as per specification.
16. In case of any problems defects in the pendal and stage etc. During the fair the agency will be responsible for the rectification of the problem at the earliest.
17. A contract agreement on Non-Judicial stamp paper of appropriate value as desired by the Council authority executed with the successful tenderer. The cost of the stamp shall be borne by the contractor.
18. The whole construction work should be completed on 10.09.2014.
19. Payment shall be made by A/C Payee Cheque and all contractor should submit their bank account number.
20. Tenders without earnest money shall be summarily rejected.
21. Tenders which do not fulfill any of these conditions or are not complete in any respect are liable for summarily rejection.
22. The accepting authority reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
23. Any dispute arising out of this agreement shall be referred for arbitration to the Member Secretary, TSCST and the finding/award of the arbitrator shall be final and binding on both the parties.
24. In case of any confusion, doubt on specification the convener of the Decoration subcommittee may be contacted for clarification during the Office hour.
25. Rate should be quoted item wise as per format.