



# TRIPURA STATE COUNCIL FOR SCIENCE & TECHNOLOGY

(A Constituent Organization of the Department of Science, Technology and Environment,  
Government of Tripura)

F.No.5(24)/TSCST/ 920-24

Dated, Agartala October 17, 2020

## Expression of Interest for compilation and preparation of annual accounts and for auditing the accounts of Tripura State Council for Science & Technology for the Financial Year 2019-20.

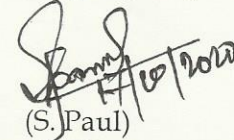
The Expression of Interest from Chartered Accountant Firms (located at Agartala) is hereby invited in sealed envelope separately for compilation and preparation of annual accounts viz., preparation of general ledger (headwise), preparation of Bank reconciliation statements, income & expenditure statement, receipts and payment statement scheme (headwise), balance sheets (scheme wise schedule of income & expenditure), statements of fixed and dead stock with depreciation and necessary schedules with the accounts etc and for auditing the accounts of Tripura State Council for Science & Technology for the financial year 2019-20.

2. The Expression of Interest be addressed to the Head of Office & DDO, Tripura State Council for Science & Technology, Vigyan Bhawan, 1<sup>st</sup> Floor, Pandit Nehru Complex, Gorkhabasti, Agartala and should reach to the Office of the undersigned positively by 3 P.M. on **October 29, 2020**.

3. The rates & other tax have to be indicated separately.

4. The Firm which will be selected for compilation offer, of that Firm will not be consider for auditing works. It is as per observation of the Institute of Chartered Accountants of India.

5. The task of compilation & preparation of annual accounts have to be completed positively within 20 days of assignments and auditing of accounts have to be completed positively within 7 days of assignments. If desires, before submission of expression of interest, the interested firm with prior appointment may visit the office of the undersigned on any working day to get an idea regarding total transaction and nature of accounts.

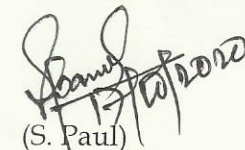


(S. Paul)

Scientist/Engineer-B  
& Head of Office and DDO

### Copy To:

1. The Joint Member Secretary, Tripura State Council for Science & Technology (Director, Science, Technology & Environment, Govt. of Tripura).
2. The Member Deputy Secretary, Tripura State Council for Science & Technology.
3. Dr. R.Roy, Scientist/Engineer-B, Tripura State Council for Science & Technology.
4. Accounts Officer, Tripura State Council for Science & Technology.
5. Accountant, Tripura State Council for Science & Technology.



(S. Paul)

Scientist/Engineer-B  
& Head of Office and DDO