

**TRIPURA STATE COUNCIL FOR SCIENCE & TECHNOLOGY  
GURKHABASTI, AGARTALA**

No.F.9(22)/TSC(S&T)/ 2984-87

Date: Agartala, the December 18, 2012

**SHORT NOTICE QUOTATION**

The undersigned on behalf of the Tripura State Council for Science & Technology invites separate sealed quotations in plain paper from bonafide eligible and experienced contractors/Agency/Syndicates for the following:

Sl. No.	Name of work	Estimated Cost	Earnest Money	Last date of Collection of tender form Last date of submission of tender.	Period of completion
1	Erection of Pandal(80'x50'), Stage(16'x32'), decorating gate and providing furniture on rent/complete for State Science Fair 2012 at the Umakantha Academy(English Medium) ground/exhibition area.	Rs.1,50,000/-	Rs.3,000/-	21.12.2012	3 days from issue of order or 25 <sup>th</sup> December 2012 whichever is earlier.

The tender documents consisting of specification, terms and conditions of contact etc. can be obtained from office Tripura State Council for Science & Technology on all working days during office hour. Attested copy of at least three work completion certificate of similar works and PAN card are required for collection of form. Tender will be open on 21/12/12 at 3:30 p.m. in the presence of Contractors/representatives.

**Specification:**

- Pandal of size 80'x50' (length x breadth) with bamboo/steel tubular truss frame structure and Polythine/Tripal roofing and on the ground as per direction of the Convenor of decoration Sub-committee.
- White cloth false ceiling of the whole area of size 80'x50' (length x breadth) and posts in the hall and with internal decoration with flower.
- Wooden stage platform of size 16'x32'x3' (L x B x H) with front & side curtain and decoration. The Whole back side of the stage shall be covered full height with CGI sheets and appropriate backdrops and with lettering and suitable design and sketch should be submitted accordingly. The lettering should be collected from the Convenor of decoration committee.
- Two stairs for accessing to the stage should be provided in the sides as per direction of the Convenor of decoration committee.
- Decoration of existing gate with suitable design.
- Provision of good quality complete public address system including all accessories for conducting cultural programmes like mixer board with equalizer, four high power speaker boxes, two monitor speaker boxes with separate amplifier, ten microphone, three cordless microphone, two collar microphones, separate cords for connecting Guitar, Key board & Octapad with extension cords etc.

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- Provision of mineral drinking water for 200 litt.per/day for three days (from December 27-29, 2012) with disposal glass in the pandal area and exhibition area.
- Provision of good quality red carpet to the stage and entrance path as per direction of the Convenor of decoration committee.
- Provision of proper decorative lighting of stage.
- Providing and arranging properly 1000 (one thousand) good quality plastic chairs to the pandal area on December 27, 2012 and 200 (two hundred) nos. good quality plastic chairs to the pandal area on December 28, 2012 and another 400 (four hundred) nos. good quality plastic chairs to the exhibition hall & office room from December 27-29, 2012.
- Providing and arranging properly 150 nos. wooden/Plastic table (Size 4'(H)x3'(W)x3'(L)) in the exhibition hall, Office room and stage etc. as per direction of the Convenor of decoration Sub-committee.
- Providing and arranging properly 10 (ten) good quality VIP sofa sets of uniform & pleasing colour with white Towel with corresponding Table on the stage & flower base.
- Providing and arranging properly 12 (twelve) nos. good quality VIP Chairs with corresponding table in the Mela Office room with good quality white towels for chairs and table with flower base.
- Decoration with flower pots (150 nos. approx) in between stage and VIP sofa (space in between two front steps as per direction of the Convenor of decoration Sub-committee).
- Provision of chain balustrade on both sides from the entry to the pandal and stage (approximate length of footpath 15 m) as per direction of the Convenor of decoration Sub-committee.
- Providing and arranging properly 250 nos. Flags in the mela ground as per direction of the Convenor of decoration Sub-committee.
- Providing and arranging of 450 sq.ft. (21'B X 25'L) wooden platform with carpet in front of the stage & providing Carpet 396 sq.ft. entrance to stage & 525 sq.ft. on the stage.
- Decoration of Existing gate & providing Podium-1 Pradip -1 (Lamp), Glass with cover-7 Nos., Tea table-4 Nos. on the stage.

### **GENERAL TERM & CONDITIONS OF CONTRACT:**

- Tender super-scribed as TENDER FOR SCIENCE FAIR-2012 with earnest money in the form of deposit at call/demand draft drawn in favour of **Member Dy. Secretary, Tripura State Council for Science and Technology payable at Agartala** will be received under register post or should be dropped to the tender boxes kept at the Council Office on or before stipulated date. Council will not be responsible for any postal delay. The last date of receiving tender is on December 21, 2012 up to 4:00 PM and tender will be opened on December 21, 2011, at 4.15 p.m.. Tender or his authorized representative is invited.
- All arrangement and inputs used for the Fair will be of 3 (three) days i.e. from December 27-29, 2012 and the rates quoted should be for three days.

- The agency will be responsible for transportation of the materials to and from the fairground including complete arrangement. The committee will accept only in completed form.
- The rate should be quoted early in figure and words. All correction to rates and amounts in the quotation shall be initiated by the contractor. Every page including the blank pages of the quotation shall be signed by the contractor.
- The rate quoted by the tenderer shall be firm and fixed for the entire period of completion and till handing over the work. No revision to rates or any escalation shall be allowed on account of any increase in price of materials, labour etc.
- Letters etc. found in the tender box raising or lowering the quoted rates or dealing with any other point in connection with the tender shall not be considered.
- Earnest money of the unsuccessful tender will be refunded on finalization of tender or on expiry of validity whichever is later.
- In the event of the backing out by any tenderer before finalization of the tender within the validity period, or non execution of the work the earnest money deposited by such tenderer with the tender shall be forfeited in full. Such performance shall be taken in to record and will be debarred at from dropping tender in future.
- Income tax and sale tax will be deducted from the bill of the contractor at the prevailing rates. Photo copy of the PAN card should be enclosed.
- Sale tax, any other tax, duties, royalties etc. On materials and work in respect of this contract shall be payable by the contractor and council will not entertain any claim whatsoever in this respect.
- All tools, wood, cloth, bamboo etc. and implements required for the work will have to be arranged by the contractor on his own cost.
- The contractor shall read the specification carefully before submitting the tender and should satisfy themselves by actual visit of the site of the work, and tenderer submitting tender shall be demanded to have done so. No claim on the above account will be entertained afterwards.
- It is mandatory for the contractors to provide the safety equipment and gadgets to its all workers engaged in the execution in the work while working. In case of any accident to the labour etc the contractor will be solely responsible for compensation and the Council authority will not have any liability for it.
- The agency will be responsible for watch and ward of the fair ground, safety of the materials and fooding and lodging deployed.
- The scope of the work covered in this tender shall be as per specification instruction, order issued to the contractor from time to time during the pendency of the work. Payment will be released only after necessary certification by the committee for completion of the work as per specification.
- In case of any problems defects in the pendal and stage etc. During the fair the agency will be responsible for the rectification of the problem at the earliest.
- A contract agreement on Non-Judicial stamp paper of appropriate value as desired by the Council authority executed with the successful tenderer. The cost of the stamp shall be borne by the contractor.
- The whole construction work should be completed before 25.12.2012.
- Payment shall be made by A/C Payee Cheque and all contractor should submit their bank account number.

- Tenders without earnest money shall be summarily rejected.
- Tenders which do not fulfill any of these conditions or are not complete in any respect are liable for summarily rejection.
- The accepting authority reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
- Any dispute arising out of this agreement shall be referred for arbitration to the Member Secretary, TSCST and the finding/award of the arbitrator shall be final and binding on both the parties.
- In case of any confusion, doubt on specification the convener of the Decoration subcommittee may be contacted for clarification during the Office hour.
- Rate should be quoted item wise as per format.

## FORMAT FOR SUBMISSION /QUOTED THE RATE

Sl. No.	Name of works	Qnty.	Rate	Total Amount
1	Erection of Audience Shed including Decoration	80' x 50'=4000 sq.ft.		
2	Erection of stage shuttering	32'x16'x3'=512 sq.ft.		
3	Decoration of stage including lettering etc.	32'x16'x3'=512 sq.ft.		
4	PA system	( 2 big sound box, 4 small box, 2 cordless Microphone, accessories like sound mixing echo etc. for four days.		
5	Mineral water (200 lit./day)	800 lit (200 lit./day)		
6	Carpet	<ul style="list-style-type: none"> <li>• 525 sq.ft. on stage</li> <li>• 396 sq.ft. entrance to stage</li> <li>• 450 sq. ft. in-front of stage .</li> </ul>		
7	Decorative of light ( Focusing light)	1 Job		
8	Plastic Chair for 3 days	<ul style="list-style-type: none"> <li>• 1000 No in pandle &amp; Exhibition Stall on 27/12/12</li> <li>• 200 Nos. in pandel on 28/12/12</li> <li>• 400 Nos. in. Exhibition Stall &amp; Mela Office) December 27-29, 2012</li> <li>• 500 No in pandle on29/12/12.</li> </ul>		
9.	Table	150 Nos.( 4'L x 3'B x 3')		
10	1.Podium 2.Pradip (lamp) 3.Glass with cover. 4.Tea Table	1 No. 1 No. 7 No. 4 Nos.		
12	VIP sofa with Towel	12 No.		
13	VIP Chair with Towel	12 Nos.		
14	Erection of chain Bluster	1 Job		
15	Wooden Platform in-front of stage	450 sq. ft.		
16	Flower pots	150 Nos.		
17	Arranging Flags with bamboo	250 Nos.		
18	Decoration of existing Gate	1 Job		

**NOTICE INVITING QUOTATION**

- Tripura State Council for Science & Technology invites separate sealed quotations in plain paper from bonafide eligible and experienced contractors/Agency/Syndicates for preparation of Pandal & Stage, decoration work etc. related to State Science Fair 2012. The website of Council ([www.tscst.nic.in](http://www.tscst.nic.in)) may be visited for details of the specification, terms & conditions.
- Last date of receiving the quotation is the December 21, 2012 Time 4 P.M.

**SD/-**  
(M. L. Roy)  
Member Deputy Secretary  
Tripura State Council for Science & Technology